**Annex B to Appendix 1**

**Application for the Premises Maintenance Grant**

**for the 2023/24 School Year**

**(For kindergartens which have NOT been approved to receive the Premises Maintenance Grant for the 2022/23 school year)**

 **(To be returned on or before 28 April 2023)**

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| **To: Permanent Secretary for Education****(Attn: Kindergarten Administration Section, (Fax: 2834 5183)****.Kindergarten Education Division, Education Bureau,** **.Room 3608, 36/F, Dah Sing Financial Centre, 248 Queen’s Road East, Wan Chai, Hong Kong)** |

On behalf of my kindergarten (KG), I wish to apply for the Premises Maintenance Grant for the 2023/24 school year with effect from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (month/year) [normally the commencement month of the school year or the month the KG becomes eligible]. I hereby confirm the following:

1. The school premises of my KG are owned by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
(Please provide supporting documents such as the copy of the land register/land lease/lease agreement).

1. The above premises owner is (Please ‘✓’ only ONE of the following boxes.)

[ ]  my KG.

[ ]  my KG’s school sponsoring body (please refer to Footnote 1 at Appendix 1 of this Circular Memorandum).

[ ]  my KG’s operator (please refer to Footnote 2 at Appendix 1 of this Circular Memorandum).

[ ]  others:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please specify the relationship between the owner and the KG).

1. For the school premises in the 20223/24 school year, I confirm that my KG is paying

(Please ‘✓’ only ONE of the following boxes.)

[ ]  no rent.

[ ]  $0 (as per the tenancy agreement between the premises owner and my KG).

[ ]  nominal rent of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (month/quarter/year)
(as per tenancy agreement between the premises owner and my KG).

For items (4) to (6) below, please ‘✓’ the boxes to confirm.

1. [ ]  I confirm that my KG has not applied, and will not apply, for the rental subsidy under the Kindergarten

.Education Scheme for the 2023/24 school year.

1. [ ]  I confirm that my KG is not eligible for other Government subsidies / resources or other public resources

.for purposes of premises repairs and maintenance for the 2023/24 school year.

1. [ ]  I confirm that all information provided above is true, accurate and complete. I will provide supporting

documents when requested by the EDB for assessing my application.

School Chop

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|  Signature of Supervisor: |  |
| Name of Supervisor: |  |
| Name of KG: |  |
| School Registration No.: |  |
| Tel. No.: |  | Fax No.: |  |
| Contact Person (Name): |  | (Post): |  |
| Date: |  |